## SAFE AREA Take care to ensur <br> he safe are sure hone of your important stuff encroaches into <br> hes safe area. Text and graphics placed too close to the edge look untidy and are at risk of being trimmed off.

TRIM

- bleed

The area any background elements should cover if you want them to extend to the very edge of the page

$$
\begin{aligned}
& \text { This dashed line shows where the } \\
& \text { folds will be on the final product }
\end{aligned}
$$

We require 3 mm bleed all round.

# INNER <br> PAGE 4 

## BACK PAGE

## FRONT PAGE



